

Greg Roberts & Co. Estate Agents

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Fees to Landlords

Level of Service Offered	
Tenant Find: One months rent (No VAT charged)	Management Fee: £55 monthly (No VAT charged)
Includes:	Includes:
<ul style="list-style-type: none">Agree the market rent and find a tenant in accordance with the landlord guidelines.	<ul style="list-style-type: none">24/7 contact telephone number for tenants.
<ul style="list-style-type: none">Carry out accompanied viewings (as appropriate).	<ul style="list-style-type: none">Arrange routine repairs and instruct approved contractors.
<ul style="list-style-type: none">Market the property and advertise on all relevant portals.	<ul style="list-style-type: none">Register tenant details and protect the security deposit with the Deposit Protection Scheme.
<ul style="list-style-type: none">Erect board outside property in accordance with Town and Country Planning Act 1990.	<ul style="list-style-type: none">Prepare & supply monthly statements.
<ul style="list-style-type: none">Collect and remit initial months rent received.	<ul style="list-style-type: none">Deduct monthly management fee.
<ul style="list-style-type: none">Register tenant details and protect the security deposit with the Deposit Protection Scheme.	<ul style="list-style-type: none">Deduct maintenance works and costs of any other services arranged for/associated with management of the property.

Additional Non-Optional Fees & Charges (Irrespective of Level of Service)	
Inventory Fee	£100 (No VAT charged)
Visits to property at Landlords request	£50 (No VAT charged)
Extension of tenancy agreement	£40 (No VAT charged)
Instruction of another agent during sole agency period with Greg Roberts & Co	£299 (No VAT charged)
Negotiations of deductions from deposit for non managed tenancies.	£100 (No VAT charged)

